

## TikTok Creator Marketplace Creator Playbook







# Image: Welcome to TikTokImage: Creator Marketplace





# Welcome toTikTok CreatorMarketplace

Let's start with an introduction of the TikTok Creator Marketplace, benefits of joining the platform, and how to get started.



#### Introducing TikTok Creator Marketplace

TikTok Creator Marketplace is the official collaboration platform to connect brands and creators on TikTok. On TikTok Creator Marketplace, brands can discover and partner with innovative content creators on paid brand campaigns to drive awareness and attract new customers.

#### **Benefits of joining**

By joining TikTok Creator Marketplace, you can:

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Connect with authorized brands and sponsorship opportunities



Receive official support from TikTok on brand campaigns



Get access to online collaboration tools while working with brands



Get tips on creating advertiser-friendly videos with brands

#### How to join

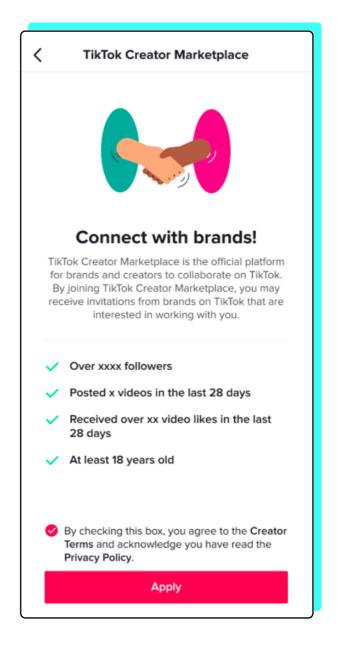
Creators can join TikTok Creator Marketplace through an application process or via invitation. Once you meet the eligibility requirements (based on factors such as age, followers, video content, and engagement), you will be able to apply in-app, or receive an invitation from TikTok.

#### Self apply

If you apply in-app, your application will be reviewed within 24 hours, and you will receive push and in-app notifications on your application results. Creators that do not pass the application review can reapply after 30 days.

#### TikTok invite

If you receive an invitation from TikTok, you will be able to access TikTok Creator Marketplace within 24 hours after agreeing to the Terms of Service and Privacy Policy.





## How TikTok Creator Marketplace works

Learn how to use TikTok Creator Marketplace effectively to partner with brands on paid campaigns.



#### Setting up your Creator Profile

After you have joined TikTok Creator Marketplace, go to **Profile > Menu > Creator tools > Creator Marketplace > Dashboard > Edit profile** to manage your creator profile.

If you have a management team or work with an agent, you may choose to add their business contact. Contact information will only be used for TikTok Creator Marketplace related communications.

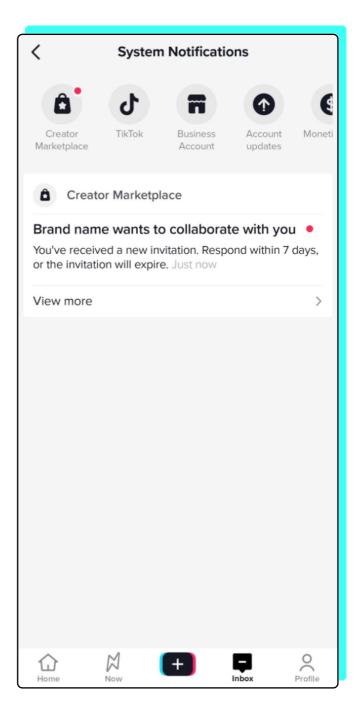
We also recommend setting a rate for sponsored videos so you can start getting matched to brands.

÷	Account
	<b>(</b> )
Name ①	
TCM id	
Rate	Set >
Contact information	
Business phone	Add number >
Business email	Add email >
Social media	Add social media >
Account status	
Pause new requests	General Contraction of the State of the Stat
Your info helps match you to the right brands. Your contact information will only be shared with brands that you choose to work with. See <b>Privacy Policy</b> and <b>TTCM Creator Terms</b> <b>and Conditions</b>	

Profile > Menu > Creator tools > Creator Marketplace > Dashboard > Edit profile

#### Receive notifications from TikTok Creator Marketplace

When you receive a brand invitation or update, you will be notified via Inbox notification. Notifications from TikTok Creator Marketplace can be found under "**System Notifications**" in your Inbox.



## Receive invitations from brands

Brands can search TikTok Creator Marketplace for creators like you and see your profile, audience demographics, engagement metrics, and more. If they are interested in working together on a campaign, they can contact you directly on the platform by sending you an invitation to join a campaign.



## Accepting campaign invitation from brands

If a brand is interested in coll-aborating on a paid campaign, you will receive an invitation via in-app notification, which will appear as an Action Required card on the Opportunities tab on TikTok Creator Marketplace.

You can open the notification to view campaign details and brand contact information.

If you decide to move forward, you can first review the collaboration details by clicking on "**I'm interested**". You can then either "**accept**" or "**negotiate**" the collaboration details, including the proposed price.

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$\leftarrow$	Campaign details	•••
Invitation	ice negotiable	
Campaign	name	
Respond by N	lov 3, 2022	
\$		
\$800.00 in	1 branded	
total	video(s)	
<b>B</b>		
Brand info		
	nd name	>
Desc	cription of brand	
Campaign d	letails	
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Deliverables	5	
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Opioad vic	deo by Nov 1, 2022	
	rization requested () equesting ad authorization for 30	davs
2.0101010		
Payment		
Proposed pay	ment	
<b>\$800.00</b> Brand's pr	oposed price	
\$800.00 US	D	
Not inte	rested I'm interest	ted

Campaign invite

- Collaboration	details	
Campaign name		
Brand name		
💾 Upload video by Nov 1, 20	22	
🗟 1 branded video(s) request	ted	
Campaign details >		
Proposed payment Neg	otiable	
Proposed price	\$800.00 USD >	
Brand's payment method	Offline	
Additional details		
Ad authorization	30 days >	
About you		
Email	>	
Phone number	Optional >	
I agree to deliver the requested content by the expected date in exchange for the proposed price listed above.		
Accept		

#### Negotiating with brands

You can negotiate video prices with brands. Please check out the campaign detail page via Action Required Card to determine whether the order is negotiable or non-negotiable.

If the order is negotiable and you wish to negotiate the price, you can propose a new price on the collaboration detail page and send it back with reasons to the brand. The brand will have 7 days to respond.

If the brand does not respond in 7 days, the order will be automatically cancelled.

- Collaboratio	n details	< Proposed	payment
Campaign name		\$800.00USD	
<ul> <li>Brand name</li> <li>Upload video by Nov 1, 2</li> <li>1 branded video(s) reque</li> </ul>		This is the price the brane completion of this order.	d is proposing for the
Campaign details >	steu	Your Proposed Price	
Proposed payment	gotiable	USD 900.00	
Proposed price	\$900.00 USD >	You can propose to change t suitable for you.	he price to one more
Brand's payment method	Offline	<b>Comments (optional)</b> My rating is \$100 per hou	0/30(
Additional details		Feel free to let the brand knc your proposed price.	
Ad authorization	30 days >		
About you			
Email	• >		
Phone number	Optional >		
I agree to deliver the re the expected date in e proposed price listed a	xchange for the	Sav	e
Negoti	ate		

### **Uploading** script

Brands may request that you submit a script before starting video production. This will be outlined in the campaign details, so make sure to check the deliverables before you accept the order.

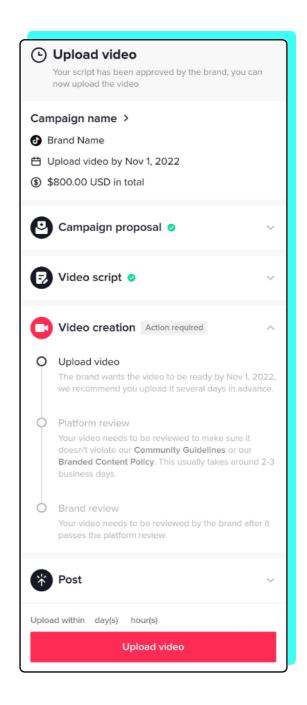
If the brand rejects your script, you can view the feedback and revise your submission.

#### Uploading video

Once you have completed video production, select "**Upload video**" from the **Order details** page.

If you use original sounds or non-commercial music in your branded content, you are required to agree to the Music Usage Confirmation agreement.

After clicking on "**Post**", your video will be under platform review and brand review, and it will appear on your profile feed but it is not public until you publish, after it passes both platform and brand review.



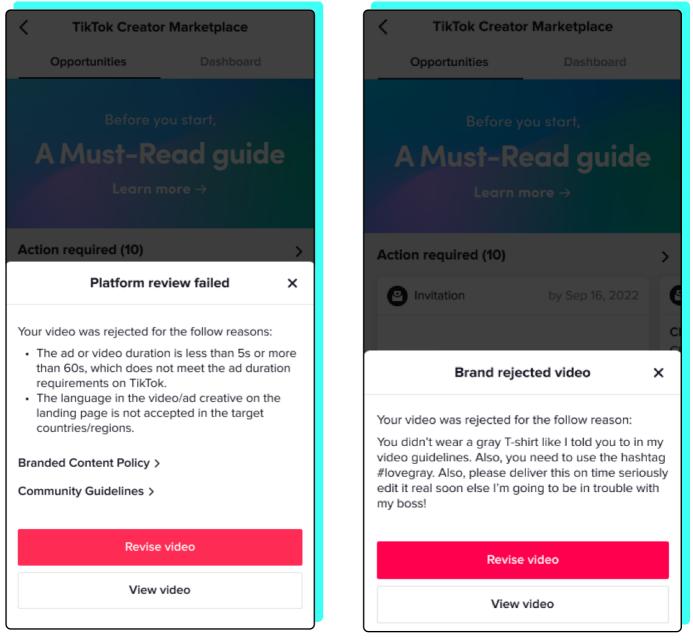
#### Video review

A video being posted will be reviewed within 24 hours for platform review and will then move on to brand review. Platform review ensures that the video is compliant with the Community Guidelines and Branded Content Policy.



#### Video rejection

The video may be rejected by platform or the brand if it is not compliant with the Community Guidelines and Branded Content Policy, as well as the brand's guidance. If your video is rejected, you will receive feedback from the platform or the brand through **Opportunities > Action Required Card**. Tap the '**View feedback**' button to view detailed feedback on your video.



#### Video revision after rejection

Revise your video through **Action Required Card > View Feedback > Revise.** 

Once you have viewed the feedback from the brand or the platform, click on the 'Revise' button which will lead you to the video recording function. Create the necessary edits and upload your revised video again.

#### **Deleting video**

A video can be withdrawn and resubmitted if it has not been reviewed by the brand. Once the brand has approved the video, the brand has final say on video deletion.

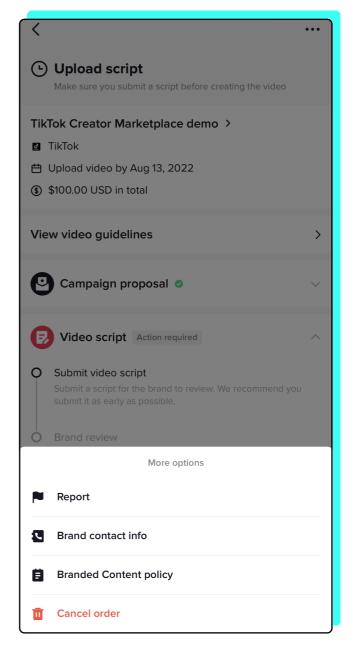
**Note:** Videos that are deleted or do not pass review more than **10 times** will result in an end to the campaign.

#### Cancelling an order

Campaigns can be cancelled by you or the brand, as long as the video hasn't been posted publicly.

To cancel a campaign, you will need to click **more options** in the upper right corner of the order details page to find **cancel order**. Then **select or type a reason** and confirm the cancellation.

The brand will have 7 days to respond, otherwise the cancellation request will automatically be deemed accepted.



If a brand cancels a campaign, you'll receive a notification with their reason.

If you are using TikTok Creator Marketplace Pay for the order, please click on '**I'm sure**' under the cancellation policy.

More details can be found in the **TikTok Creator Marketplace Cancellation Policy**.

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Upload script Make sure you submit a script before creating the video		() Cancellation request You have submitted a cancellation request. Wait for the brances respond
TikTok Creator Marketplace demo >		TikTok Creator Marketplace demo >
C TikTok		
Upload video by Aug 13, 2022		自 Upload video by Aug 13, 2022
\$100.00 USD in total		(\$) \$100.00 USD in total
View video guidelines	>	View video guidelines
Campaign proposal 🥥	$\sim$	Campaign proposal 🥥
		<b>O</b> material statements
Video script Action required	^	<b>Video script</b> Action required
I want to cancel because	×	Video script Action required
The brand is not responsive		
		=
I can't complete the video by due date		-33 L
The video didn't pass platform review		Cancellation request
		You submitted a cancellation request to the brand. If
A mutual decision was made to cancel the order		the brand does not respond within 7 days, it will automatically be accepted.
Other		
Other		Cancellation reason(s)
Confirm		A mutual decision was made to cancel the orde

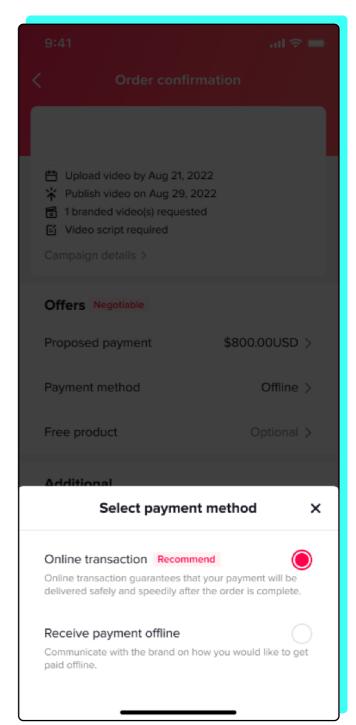
If you are using offline payment, please click on 'I'm sure' to confirm the cancellation.

You can go to TikTok Creator Marketplace cancellation processes for offline contracts for more information as well.

#### Receiving Payment

You can choose the payment method when accepting the order. To switch payment methods, click on **payment method** and choose your preferred way of being paid.

Please note that TikTok Creator Marketplace Pay has not been launched in certain countries and regions.



#### Editing or Removing Access to your TikTok Creator Marketplace profile data from API partners

If you have given any TikTok Creator Marketplace API partners access to your TikTok Creator Marketplace profile data, you can follow these steps to edit access permissions.

To review apps that have permission to access your TikTok data, follow this path: **Profile > More** (the 3 lines on the top right hand corner) **> Settings and privacy > Security and login > Manage app permissions.** 

On this page, you can review access details for each app and click **Remove access** button to revoke access for apps that you no longer trust or use.



## Guidelines and Support

Keep the key guidelines in mind when creating sponsored videos and get answers to frequently asked questions.



#### Privacy Policy and Terms of Use

Remember to always follow the guidelines outlined in our Terms of Service and Privacy Policy. Failure to do so may result in you being removed from TikTok Creator Marketplace.

#### Community Guidelines & Branded Content Policy

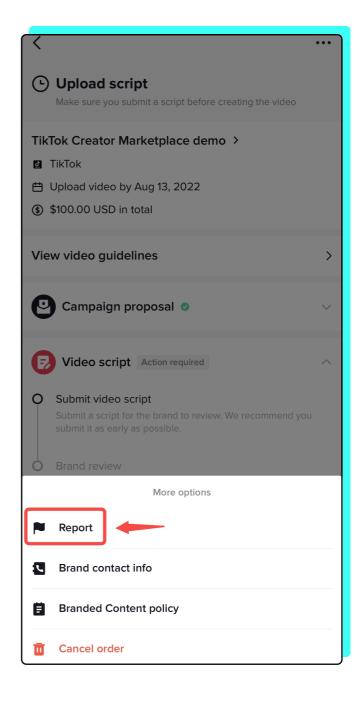
Our Community Guidelines are designed to set a common code of conduct on our platform to ensure TikTok is a safe environment. The guidelines apply to all users and content shared on TikTok. Videos, audio, images, and text copy that violates the Community Guidelines will be removed, with the respective accounts suspended or banned in lieu of repeated violations.

Branded content should also follow our Branded Content Policy, which defines the term as content on TikTok that promotes goods or services where you receive (or will receive) something of value from a third party in exchange for your post. You are responsible for ensuring that any Branded Content that you post complies with all applicable laws and regulations.

#### Reporting misconduct

If there is brand misconduct in the flow of the campaign on TikTok Creator Marketplace, we suggest that you report the brand with a specific reason through:

#### Campaign details > Report > Select a reason > Submit.



< Report	
Select a reason	
Frauds and scams	>
Spam	>
Offensive content	>
Illegal activities and regulated goods	>
Other	>

<	Report
Reason	
Frauds and scams	
Description	0/2000
Describe the issue	
0/9	
⊢or more information, re	efer to our <b>Brands Code of Conduct</b> . Submit

#### Leaving TikTok Creator Marketplace

If you wish to leave the TikTok Creator Marketplace, please submit a ticket by clicking on **Dashboard > Feedback and support > Pencil icon** in the top right corner to share your TikTok username and submit a ticket.

#### Contact us

Need help or have questions?

Go to "Feedback and support" and submit a ticket. We're always happy to help!

# Thank you!

